

## Approved FFA Board Minutes – December 10, 2010

The December 10 Pennsylvania FFA Board of Directors meeting was called to order by President Kerri Wickard at 6:30pm in room 210 of Ferguson at PSU.

**Opening Ceremonies were conducted by the State Officer team.** Those in attendance were Kerri Wickard, Matthew Reutlinger, Jillian Gordon, Adam Folk, Andrew Roth, Caitlin Clarke, Cassie Gutshall, Howard Poole, Caleb Grove, Cliff Wallace, Sherisa Nailor, Gretchen Dingman, John Hines, David Steinfeld, Nick Isenberg, Daniel Foster, Kerry Richards, Molly Walmer, Cliff Day, Ronald Frederick, Annette Gray, Cecil Lohr, Kelly Bier, and Mike Brammer. Guests included Mrs. Frederick, Lloyd Bier, Allison Hoover and Ben LeCrone.

**President Wickard welcomed everyone** and thanked them for attending.

The **minutes from the previous meeting in August** were presented by Mike Brammer. *Motion made by Hines/Reutlinger to accept the minutes as presented.* The motion passed.

**Financial reports** were presented by Mike Brammer. Written reports were provided for the current year budget comparison and a listing of checks and deposits since the last board meeting. In addition a financial report from the Fall Leadership Conference was presented. The 2011-12 proposed budget was presented. *Hines/Reutlinger moved to accept the budget as presented.* Motion passed.

The **Executive Manager's Report** was presented by Mike Brammer. A written report was provided.

The **State Officer Activity Report** was presented by Caitlin Clarke. A written report was provided.

**PDE report** was presented by Cliff Day. Mr. Weller sent his regards. AT the Farm Show this year will be 8 large displays, 19 landscape displays, 25 demos and numerous Ag Science fair exhibits. Transition team is at PDE. American Degrees due March 15. Proficiency evaluations will be March 13 at SLLC. Information is listed on the FFA web site

**PDA report** was presented by Mike Brammer as provided by Jean Lonie. Transition team has finished at PDA. Schedule for Farm Show, reception changes and opening day were provided. The Department is excited about the FFA displays. Focus on Agriculture this year by the Department. The Secretary and the Department appreciate the Associations help and cooperation and they support the work we are doing.

**FFA Foundation report** was presented by Kerry Richards. Hold the date cards for the golf tournaments have been sent. An appeals letter has been sent to all past State Officers. An example of both was provided. The Board has four new trustees and the schedule for Farm Show is filling up.

**FFA Alumni Update** was presented by Sherisa Nailor. A written report was provided. Items covered: Blue and Gold Ball, Fall Leadership Conference, HOSS's night, Andy Rill memorial golf tournament, Mid-Winter convention and 191 jackets, Food Drive at the Farm Show on Monday January 10 – "Stock The Trailer", Refreshments will be provided at ACES and SLLC.

**PSU written report** was presented by Dr. Foster. Items covered – Fall Leadership Conference, National FFA Convention, Teacher candidates and predicted numbers for future years, Faculty Awards and other points of interest.

Mr. Isenberg presented the **PAAE written report**. He also spoke about the recently attended NAAE convention, NAAE web site and liability insurance through NAAE.

### **Regional Coordinators**

**Western Region – Cecil Lohr** reported on the Western Leadership Conference to be held in Somerset County July 7-8, 2011. He also helped with the Keystone verification process.

**Eastern Region – Ron Frederick** reported that he had helped Keystones, Big E – and thanked the officers for their help – and had 475 students at the Eastern Regional CDE day.

**Northern Region – Annette Gray** reported she helped with Keystones and regional stars. No Ag Science Star this year.

**South Central Region – Kelly Bier** reported she helped with Keystones, and held star selections. Regional dates: Manuscripts are due April 18 – Regional CDE’s will be April 29 at the Farm Show complex.

### Committees

**Activities Week – Cliff Day** reported all Chairs need to provide updates for the web site in each CDE. The National CDE handbook will remain the same for 2011. There will be some changes with our chairs for 2011. Kelly Bier spoke about the FFA Knowledge contest. A handout was provided recommending the jeopardy round is changed to a team event and keeps the individual event as a test only. Awards will be presented to individuals and teams. *Nailor/Gordon moved to accept this change.* Motion passed.

**Record Book Committee – Mr. Wallace** reported this committee last met in the spring of 2010. The committee will meet again during ACES. Members of the committee are; Wallace, Nailor, Foster and Frederick. Decision needs to be made on the options available and what direction to take in Pennsylvania. Discussion on AET and E-Z Records. Do we need to have two record books in Pennsylvania?

**Policy Manual Review Committee – This committee** needs to review the policy manual on line and make recommendations to the Board. On this committee are; Mr. Day, the Board President - Chair, the immediate Past FFA State President, and an ex-officio member Mike Brammer.

### Old Business

**New policy for members not in good standing – This item** will be presented at the March Board meeting.

**Ag Issues Forum – No changes this year – It will again** be held during Activities Week.

**Safe Tractor Driving Contest – Newly revised** with new rules and a release form provided to the Board by Curt Turner, chair of the event. *Hines/Folk moved to accept with an effective date of Activities Week 2011.* Motion passed. ALL contest documents are listed at the end of these minutes.

**2010 National FFA Delegate - A written report** was provided by the FFA State Officers as they reviewed the National delegate report.

**Affiliate membership option – Nailor/Gutshall moved to form a committee to bring a recommendation to the next board meeting regarding affiliate membership.** Motion passed. Placed on the committee are: Mr. Isenberg - chair, Mr. Day, Dr. Foster, Mr. Frederick, Howard Poole and Matthew Reutlinger.

**State Delegate Issues – Action by the board was:**

- *Grove/Nailor moved to provide a t-shirt for all attending Activities Week if a sponsor can be found.* Motion passed
- *Gutshall/Hines moved to create a State Leadership Camp/School. An amendment by Folk was made to form a committee consisting of 2 adult board members and 1 state officer to be appointed by the President.* Amendment passed, motion passed. Appointed were: Nailor, Foster and Gutshall. They are to report back at the next Board meeting.
- *Poole/Nailor moved to form a committee of three State Officers, two professionals in the field of conservation, 2 professors in the fields of ecology and/or environmental resources and 1 adult board member to create or join a Chesapeake Bay Clean up event.* Motion passed.
- *Reutlinger/Foster moved to form a committee of three, consisting of Reutlinger as Chair, Nailor and M. Brammer to establish the rules and regulations of a photography CDE for the Board’s approval by December 31, 2010.* Motion passed.

**Constitutional Amendment – Gordon/Nailor moved to accept the constitutional amendment as passed by the delegates at the 81<sup>st</sup> state convention. Discussion followed. Previous question was called for by Grove. Previous question passed. After the concurring motion was made more discussion was held.** Motion passed. A roll call vote was asked for by Dr. Foster. Results were:

Dingman – No	Reutlinger – Yes
Isenberg – No	Walmer – Yes
Hines – Yes	Foster – Yes
Nailor – Yes	Wickard – Yes
Steinfelt – Yes	Wallace – Yes

**The constitution will now read:**

Section A. The officers of the Pennsylvania Association shall consist of a President, Vice President, Secretary, Reporter, Treasurer, Sentinel, and Chaplain all chosen at large of all State Officer candidates present at the annual Summer Convention. All officers shall be elected annually by a majority vote of the delegates present and voting at the annual business meeting of the Pennsylvania Association of FFA, Inc. The Program Specialist of Agriculture Education shall be the State Advisor. The Board of Directors shall appoint the Adult Treasurer and Executive Manager.

*Steinfelt/Gordon moved for an effective date with the 2011-12 officer team. Motion passed.*

**Community Service Hours** insert for record books was provided by Mr. Frederick.  
*Wickard/Grove moved to accept. Motion passed.*

**NEW Business**

**Updates were provided on Mid-Winter Convention by Poole and Brammer.** Suggestion made to award Keystone Degrees by chapter instead of by region. No objections noted.

**Updates were provided on ACES and SLLC by Grove and Folk respectively.** Brammer also provided financial updates. Godshalls Meats will be a sponsor for ACES this year. Need sponsors for SLLC – Range Resources will not be a partner this year.

Second Year Scholars have been selected from Twin Valley, Mohawk, Greenwood, Chambersburg, Cowanesque and Eizabethtown.

**Brammer provided an update on the scholarship program.** Application is available and due February 15, 2011.

**Keystone Degree appeals** – Discussion concerning one application from Biers – She will handle.

*Hines moved to accept one application from the Western Region. Motion failed.*

*Nailor moved to uphold the committees' recommendation on another application from the Western Region.*

Motion passed.

*Dingman moved to uphold the committees' recommendation on all other appeals. (State College and Oley Valley) Motion passed.*

**Keystone Degree Approvals** – *Clarke/Hines moved to accept all other Keystone Degree applications.* Motion passed.

**A list of Parent Awards** was presented for the Boards' review by Mr. Brammer. No action necessary.

**Governors Inaugural Ball participation** was discussed - No objections noted.

**Future meeting dates:** March 11, 2011 at PDA and May 13, 2011 at PDA both starting at 6:30pm.

**Meeting was adjourned with closing ceremonies by the State Officers** at 10:55pm.

**Respectfully submitted,**

*Mike Brammer*

**Mike Brammer  
Pennsylvania FFA  
Executive Manager**

## **SAFE TRACTOR DRIVING CDE**

CDE Chairperson - Curt Turner  
Central Columbia High School

### **CDE Participation Rules**

Four contestants from each of the four regions may compete in this career development event (16 total contestants). A region may only send a maximum of 4 contestants (if a quota of four is not reached by a region, then that region sends less than 4 participants—there is also to be no “trading” of contestants between regions to fill quotas). Prior to a contestant competing in the State Tractor Driving CDE, they must have competed in a tractor driving cde **above the chapter level**. If a contestant resides in an area of Pennsylvania that does not offer a tractor driving cde, then the participant must travel to a neighboring area/region to compete prior to qualifying for the state cde.

**ALL Drivers, regardless of age,** will be required to provide evidence that they have completed the National Safe Tractor and Machinery Operation Program curriculum. The attached State Tractor Driving CDE Entry Form must be completed and will serve as the verification for this procedure. **This application must be completed on a computer (Microsoft Word based form) and received by the event chairperson on or before April 15<sup>th</sup> of the event year.** Final contestants must be identified and verified through the Regional FFA Coordinator. The Regional FFA Coordinators will be notified by the event chair to verify all participants after entry forms have been received.

Advisors and participants will be notified if a participants' application has been approved or rejected (upon verifying with the regional coordinator). All completed applications will be compiled by the event chairperson and a “waiting” list will be developed if necessary.

## Event Rules and Regulations

1. **Work shoes are required.** Students wearing sneakers or open toed shoes will not be permitted to compete on the driving course.
2. Only members with previous tractor driving experience will be permitted to compete in the event.
3. All personnel will be barred from the course during the contest, except the judge, the scorers and their assistants, the runner and the operating driver.
4. All participants must complete a signed waiver form prior to participating in this event. **NO WAIVER FORM = NO DRIVE!**
5. An instructional meeting for all participants will be held on the morning of the driving event at FFA Activities Week. At this time, instructions should be given to the drivers, scorers, and assistants.
6. A tractor will be assigned to each driving area. Drivers will not have a choice of tractors.
7. A head judge will preside over the event. He/She will select all judges and scorers.
8. The contestant with the lowest deductions will be declared the winner.
9. The judge's duties are:
  - a. To see that the score sheets are assembled and scores computed.
  - b. To announce the winners of the event. Only placings will be announced-no scores will be made public.
  - c. To stress safety. To observe all drivers and their compliance to rules of safety.
  - d. To disqualify any driver whom the judge thinks is not qualified to operate a tractor. (A disqualification decision should involve at least one scorer. A disqualified driver will not be permitted any additional driving and will not be ranked in placings among drivers.)
  - e. Set time limit if needed.
  - f. To be the final authority in all matters relating to this career development event.

## Event Format

This Career Development Event will consist of 5 parts.

- a. Tractor Inspection
- b. Two wheeled manure spreader event
- c. Four wheeled wagon event
- d. Written Test
- e. Tractor Tools/Parts Identification

## DRIVING COURSE LAYOUT

The normal clearance for the manure spreader is three (3) inches on each side while for the wagon a clearance of six (6) inches on each side is normally used. If the total side clearance for the manure spreader is either more or less than four (4) inches or if the total side clearance for the wagon is either more or less than twelve (12) inches (front or rear), the driver will still be required to center the equipment. Scorers should measure both sides to determine if the equipment is centered.

Fault points will be awarded if the front wheels of the tractor are turned while the tractor is not moving forward or backward.

**Riding the clutch** is defined as controlling ground speed with the clutch rather than reducing throttle setting. Having a foot on the clutch in order to be prepared to stop quickly if necessary is not necessarily riding the clutch.

Drivers may dismount one time to check rear clearance when backing either the wagon or manure spreader into the stall.

A time limit may be imposed by the head judge.

### Start and Finish Position

This can be any area near the actual driving course. The tractor inspection (Score Sheet #1) is conducted in this area.

### Two-Wheel Event

Locate the obstacle course and lay it off using twine or tape on the ground between the stakes or risers (shaded squares). Stakes or risers are used at corners and to define openings only. The stakes or risers should be high enough to permit easy sighting along them by the scorers. After laying out overall size and checking diagonal measurement to assure squareness, establish gate openings for spreader used. (Spreader width to outside of wheels plus 3 feet works satisfactorily).

Locate and lay out spreader stall fitting size to the spreader being used. Allow three (3) inches of clearance on each side. Use a panel or two stakes or risers with tape or twine for sides. Use a single stake or riser at the rear of the stall. All stakes or risers should be visible above spreader.

Establish a start-stop line near the stall using twine or tape on the ground.

To break a tie score, the drivers shall back the tractor and manure spreader through the obstacle course. The contestant will be scored using Score Sheet #2 including the timing of the event. A temporary start-finish line shall be established for this tie-breaking event. On tractors equipped with both seat belts and ROPS the drivers shall be required to use the seat belts at all times, except as noted on Score Sheet #2, Procedure #1 (Spotting).

### Four-Wheel Event

Locate and lay out the 28 ft. by 50 ft. area, identify it with tape or twine on the ground and check for squareness. Locate 40 ft. end (start-stop) line and identify with a tape or twine on the ground and two stakes or risers high enough for convenient sighting. Lay out the stall area either individual measurements or cumulative dimensions (dashed arrows). Use twine or tape on the ground for identification. Locate a stake or riser, high enough for convenient sighting, about six inches from both front and rear of stalls (13 ft. apart) and between stalls. Use a single stake or riser at the rear of each stall.

## **INSTRUCTIONS FOR SCORING** **TRACTOR INSPECTION AND STARTING**

### **Scorer's Duties**

Check uniformity of display of each driver's name or entry number card on driver's name or entry number on tractor.

Enter driver's name, school, and region on each score sheet.

### **Scoring Procedures**

1. Scoring will be a weighted "Fault Points" system. Low score wins.
2. The scorers and assistants will do the scoring according to the attached score sheets. They shall be provided with the necessary equipment as outlined on the back of each score sheet.
3. Score sheets will be passed from one scorer to the next as the driver moves from one event to the next.
4. The committee has the option to make obstacle course adjustments to accommodate equipment provided.

### **Tractor Inspection.**

The operator must tell the scorer the condition of the items found on score sheet #1. Failure to tell scorer results in awarding of fault points. The fuel check will be made by observing the fuel gauge. The oil check will be made by identifying the location of the engine oil dipstick and observing oil level on the dipstick. Brakes will be checked by a visual inspection to see if they are engaged and by a "pumping" action to determine if they are in a safe and working condition. Tires will be inspected by a visual check only.

The operator must tell the scorer about any hazards or safety concern prior to starting the tractor (these may be dirt, grease, tools, improper attachments, etc). The operator must identify the safety belt and ROPS to the scorer.

### **Starting Tractor.**

Before starting the tractor, the transmission must be in neutral and both brakes set. On tractors equipped with a "park" position, transmission should be in "park". Clutch must be disengaged during starting. Disengagement of PTO needs to be checked only one time during contest. It is not necessary to check it each time tractor is started. Throttle should be set to an appropriate position for starting - not wide open. Operator must tell scorer the condition of above items.

### **During Operation.**

The operator must tell the scorer if any inspected conditions of the tractor change during operation.

Note. If operator forgets to perform any of the above checks before mounting the tractor, then remembers, operators may dismount, complete the checks, and remount. Scorer will erase the fault previously committed. Observe safety in all of these operations.

## **INSTRUCTIONS FOR SCORING** **TWO-WHEEL EVENT**

### **Scoring Procedures**

#### **Obstacle Course.**

Observe operation closely. Strict attention should be paid to any part of the equipment swinging out over any line - front weights, tires, axle hubs, spreader beaters, etc. When five attempts have been made, the fence shall be moved to allow exit of equipment (score accordingly) and driver shall proceed to spreader stall. Assistants will reset fence for next driver.

#### **Backing Manure Spreader Into Stall.**

When three attempts have been made, driver shall be stopped and distance from center of beaters to rear center post of stall measured. No measurements are taken until driver has safely stopped. Strict observance of this rule is necessary to assure everyone's safety. When driver stops with spreader wheels in stall, clearance on both sides will be measured to arrive at off-center distance. If driver is not successful in backing spreader into stall (score accordingly) only rear measurements will be used (no side measurements unless both wheels are started into stall). Assistants will re-center spreader for next driver.

#### **Fouling Equipment.**

Fouling equipment has been defined as sliding the front tires of the tractor; turning too short so that the tractor tire contacts the spreader tongue; turning too short so that the tractor drawbar and spreader tongue exert side pressure on each other; or striking equipment with the tractor at any time.

## **INSTRUCTIONS FOR SCORING** **FOUR-WHEEL EVENT**

### **Scoring Procedures**

Wagon tongue will be on the ground. The operator must successfully back up and align the tractor drawbar to the tongue of the wagon. When the tractor is so placed, the operator should place the transmission into park/neutral, set the brakes (if applicable), and hold both hands in the air (the tractor may remain running) while the judge measures the distance that wagon has to be moved (forward or backward) to complete the hitch. All rules about touching or knocking over fences and crossing lines apply.

### **Wagon Handling**

Driver must pull wagon out of one stall and back it into the adjoining stall. The front axle of the wagon may not cross the 40' end line. The driver will be told when three attempts are made, at which time he/she will be asked to shut off and dismount the tractor. The distance from the center of the rear wagon frame to the rear post will be measured. Side measurements will not be used unless the wagon is partially in the stall. When wagon is successfully backed into the stall, the distance from the rear post and the side clearance at both the front and rear of the wagon frame will be measured. Measure both sides to determine side off-center distance. All rear measurements should be made before driver pulls drawbar pin. Assistants will re-center wagon for next driver.

### **Fouling Equipment**

Fouling equipment has been defined as sliding the front tires of the tractor (Fault points will be deducted for brake steering); sliding the front wheels of the wagon; turning too short so that the tractor tire contacts the wagon tongue; or turning too short so that the tractor drawbar and wagon tongue exert side pressure on each other.

## Score Sheet #1- Tractor Inspection

Contestant \_\_\_\_\_

School \_\_\_\_\_ Region \_\_\_\_\_

<b>TRACTOR INSPECTION RESPONSE (verbal response to Judges)</b>	<b>Faults</b>	<b>Points</b>
Check fuel and oil gauges	____ X 10	_____
Check brakes - depress brake pedal with engine running, tractor in gear	____ X 10	_____
Check tires - by sight only	____ X 10	_____
Check hazards - dirt, grease, tools, improper attachments, etc	____ X 10	_____
Check safety belts	____ X 10	_____
Check ROPS	____ X 25	_____
<b>STARTING</b>		
Transmission not in Neutral/ Park	____ X 25	_____
Brakes not set	____ X 25	_____
Clutch not disengaged	____ X 15	_____
Check Throttle Setting	____ X 15	_____
Check Disengagement of PTO	____ X 15	_____
	<b>Subtotal of Deductions</b>	_____
	<b>TOTAL</b>	_____

## Score Sheet #2 – Two Wheeled Manure Spreader Event

Contestant \_\_\_\_\_

School \_\_\_\_\_

Region \_\_\_\_\_

### OBSTACLE COURSE

#### Faults

#### Points

For touching line, stake, or twine	_____ X 50	_____
For each time tractor or manure spreader knocks down a stake	_____ X 100	_____
For each unnecessary change of direction (forward or backward)	_____ X 50	_____
For Fouling Equipment	_____ X 200	_____
For need to move fence/stake to allow entrance or exit of equipment	_____ X 300	_____

### BACKING SPREADER INTO STALL

For each 1" over 2" from rear center stake	_____ X 15	_____
For each 1" off-center of stall		
Front Corners	_____ X 10	_____
Back Corners	_____ X 10	_____
For touching line, stake, or twine	_____ X 50	_____
For each time tractor or manure spreader knocks down a stake	_____ X 100	_____
For Fouling Equipment	_____ X 200	_____
For each unnecessary change of direction (forward or backward)	_____ X 50	_____
Not placing manure spreader into stall after 3 attempts	_____ X 600	_____

### JUDGES OBSERVE SAFETY AT ALL TIMES DURING ABOVE OPERATIONS

Improper mount (on) / dismount (off) tractor	_____ X 50	_____
Failure to use seat belt	_____ X 25	_____
Failure to set brakes when getting off/or put in Park	_____ X 50	_____
Sliding or spinning tires, brake steering	_____ X 100	_____
Rough clutch engagement	_____ X 25	_____
Clashing of gears when shifting	_____ X 25	_____
Excessive engine speed	_____ X 25	_____
Excessive tractor speed	_____ X 50	_____
Excessively slow tractor speed	_____ X 25	_____
Standing while tractor is moving	_____ X 100	_____
Moving tractor with brakes on	_____ X 25	_____
Failure to put in gear or park when getting off with engine stopped	_____ X 50	_____
Riding the clutch	_____ X 25	_____
Any unsafe conduct while on or around tractor	_____ X 25	_____
Fouling equipment (touching spreader w/tractor wheel)	_____ X 50	_____
Riding Clutch	_____ X 75	_____

**Subtotal of Deductions** \_\_\_\_\_

**TOTAL** \_\_\_\_\_

## Score Sheet #3 - Four Wheeled Wagon Event

Contestant \_\_\_\_\_

School \_\_\_\_\_

Region \_\_\_\_\_

### STARTING (verbal response to Judges)

#### Faults

#### Points

Transmission not in Neutral/ Park	_____ X 25	_____
Brakes not set	_____ X 25	_____
Clutch not disengaged	_____ X 15	_____
Check Throttle Setting	_____ X 15	_____
Check Disengagement of PTO	_____ X 15	_____

### HITCHING TRACTOR TO FOUR WHEEL WAGON

Failure to put transmission in neutral or park	_____ X 50	_____
Failure to set brakes	_____ X 50	_____
For each 1" over 1" the wagon is moved (forward or backward)	_____ X 25	_____

### WAGON HANDLING

For touching line, stake, or twine	_____ X 50	_____
For each time tractor or manure spreader knocks down a stake	_____ X 100	_____
For each unnecessary change of direction (forward or backward)	_____ X 50	_____
For Fouling Equipment (touching wagon tongue with tractor tire, sliding wagon wheels sideways)	_____ X 200	_____
Each time any part of front wagon axle crosses 40' end line	_____ X 400	_____
For need to move fence/stake to allow entrance or exit of equipment	_____ X 300	_____

### WAGON PLACEMENT IN STALL

For each 1" off center at the front of trailer	_____ X 10	_____
For each 1" off center at the rear of trailer	_____ X 10	_____
For each 1" over 2" from rear center stake of stall (Measure total inches over 2" from stake to back of wagon if wagon is not placed into stall)	_____ X 10	_____
Not Placing wagon into stall after 3 Attempts	_____ X 600	_____

### JUDGES OBSERVE SAFETY AT ALL TIMES DURING ABOVE OPERATIONS

Improper mount (on) / dismount (off) tractor	_____ X 50	_____
Failure to use seat belt	_____ X 25	_____
Failure to set brakes when getting off/or put in Park	_____ X 50	_____
Sliding or spinning tires, brake steering	_____ X 100	_____
Rough clutch engagement	_____ X 25	_____
Clashing of gears when shifting	_____ X 25	_____
Excessive engine speed	_____ X 25	_____
Excessive tractor speed	_____ X 50	_____
Excessively slow tractor speed	_____ X 25	_____
Standing while tractor is moving	_____ X 100	_____
Moving tractor with brakes on	_____ X 25	_____
Failure to put in gear or park when getting off with engine stopped	_____ X 50	_____
Riding the clutch	_____ X 25	_____
Any unsafe conduct while on or around tractor	_____ X 25	_____
Fouling equipment (touching spreader w/tractor wheel)	_____ X 50	_____
Riding Clutch	_____ X 75	_____

**Subtotal of Deductions** \_\_\_\_\_

**TOTAL** \_\_\_\_\_

## **WRITTEN EXAMINATION**

### **500 Points**

The written examination will consist of 50 questions worth 10 points each. The questions will stress safety, however, will also cover various aspects of machinery and tractor uses and maintenance. These questions will be obtained from the National Safe Tractor and Machinery Operation Program curriculum. This is the Tractor Safety curriculum used by Penn State University to certify instructors and students. A copy of the entire curriculum can be viewed and/or downloaded from [www.nstmop.psu.edu](http://www.nstmop.psu.edu).

### **Tractor Tools/Parts Identification**

### **100 Points**

The tractor tools/parts identification test will consist of 10 items worth 10 points each. These items may be tools and/or engine parts.

# Pennsylvania State FFA Safe Tractor Driving CDE Entry Form

**Name:** [Click here to enter text.](#)

**FFA Membership I.D. #:** [Click here to enter text.](#)

**School Name:** [Click here to enter text.](#)

**FFA Chapter Name:** [Click here to enter text.](#)

**FFA Region:** [Click here to enter text.](#)

**Ag Teacher's Name:** [Click here to enter text.](#)

**Ag Teacher's e-mail address:** [Click here to enter text.](#)

**Parents'/Guardians' Names:** [Click here to enter text.](#)

**Participants Home Address:** [Click here to enter text.](#)

**Participants Home Telephone Number:** [Click here to enter text.](#)

**National Safe Tractor and Machinery Operation Program Certification #:** [Click here to enter text.](#)

**Date That Above Training Was Completed:** [Click here to enter a date.](#)

**Tractor Driving Experience (At least one entry must be an FFA Tractor Driving CDE that was held above the chapter level):**

<u>Date</u>	<u>Description of Experience</u>	<u>Location of Experience</u>
1. Click here to enter a date.	Click here to enter text.	Click here to enter text.
2. Click here to enter a date.	Click here to enter text.	Click here to enter text.
3. Click here to enter a date.	Click here to enter text.	Click here to enter text.

*In exchange for my child or ward being allowed to participate in the Pennsylvania State FFA Safe Tractor Driving Career Development Event, and as the parent(s) or legal guardian(s) of the above mentioned individual, I/we verify that I/we understand, agree to and accept all rules and regulations involved in this activity and certify to the best of our ability that the above information is accurate and correct to the best of my/our knowledge.*

**FFA Participant's Signature:**

\_\_\_\_\_

**Parent(s)/Guardian(s) Signature(s):**

\_\_\_\_\_

**Date Signed:**

\_\_\_\_\_

**Agricultural Instructor's Signature:**

\_\_\_\_\_

**FFA Regional Coordinator's Signature:**

\_\_\_\_\_

# PENNSYLVANIA STATE FFA ACTIVITIES WEEK SAFE TRACTOR DRIVING CAREER DEVELOPMENT EVENT WAIVER FORM

*Waiver, Release of Liability, Consent to Medical Attention, Authorizations, and Certifications*

FFA Member ID: _____	Name: _____	School: _____
Region: _____		

In exchange for my being allowed to participate in The Safe Tractor Driving State CDE, a program administered by The Pennsylvania FFA Association, I, and if I am not 21 years old, my parent or legal guardian (individually and collectively referred to below in the first person singular) agree to be bound by the following:

1. Voluntary Participation. I understand and confirm that my participation in the Program is voluntary.
2. Identification of Risks. I understand that The Pennsylvania FFA Association and its representatives may not be present during my participation in the Program. I understand that my participation in the Program may involve risk of injury and loss, both to person and to property. I also understand that the risk of injury may include the possibility of permanent disability and death.
3. Assumption of Risk. I assume all risks, known and unknown, foreseeable and unforeseeable, in any way connected with my participation in the Program. I accept personal responsibility for any liability, injury, loss or damage in any way connected with my participation in the Program.
4. Release and Waiver. I release The Pennsylvania FFA Association and its directors, officers, employees, agents, volunteers, successors, and assigns from any and all liability for and waive any and all claims for injury, loss, or damage, including attorneys' fees, in any way connected with my participation in the Program (a "Claim"), whether or not caused in the whole or part by the negligence (but not the gross negligence) of The Pennsylvania FFA Association or any of the individuals mentioned above.
5. Consent to Medical Treatment. I authorize The Pennsylvania FFA Association to provide to me, through medical personnel of its choice, customary medical assistance, transportation, and emergency medical services. This consent does not impose a duty upon The Pennsylvania FFA Association to provide such assistance, transportation, or services.
6. Publication. I authorize The Pennsylvania FFA Association to use my name, photo, materials produced for the program, or presentation in program for FFA materials, including but not limited to, edu. resources, press releases, web-based publicity, & other publicity materials.
7. Severability. Each term and provision of the instrument shall be valid and enforced separately to the fullest extent permitted by law.
8. Applicable Law. This instrument shall be governed, construed, and enforced in accordance with the law of the State of Pennsylvania

**THIS IS A WAIVER AND RELEASE OF LIABILITY. I HAVE READ THIS WAIVER, RELEASE OF LIABILITY AND CONSENT. I UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT. I AM SIGNING THIS WAIVER, RELEASE OF LIABILITY AND CONSENT VOLUNTARILY.**

**Participant's certification of eligibility and original effort, and authorization to use materials:**

1. I hereby certify that I meet all eligibility requirements for participation in the above cited Career Development Event for the current year, as set forth in the 2006-2010, "National FFA CDE Handbook."
2. Any material submitted is the result of my own effort and ability. However, in securing information as direct quotes or phrases, specific dates, figures or other materials, such must be marked in "quotes" in manuscripts and are identified in the bibliography at the end of the manuscript. Failure to do so represents plagiarism and will automatically disqualify a contestant.

Participant: \_\_\_\_\_  
Printed Name Signature Date

**If the person participating in the program is not yet 21 years old, both parents or the legal guardian(s) must sign:**

In exchange for my/our child or ward being allowed to participate in the Program, and as the parent(s) or legal guardian(s) of the above-named individual, I/we verify that I/we fully understand, agree to, and accept all provisions of this Waiver, Release of Liability and Consent.

Guardian: \_\_\_\_\_  
Printed Name Signature Date

Guardian: \_\_\_\_\_  
Printed Name Signature Date

Insurance Company: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Witness: \_\_\_\_\_  
Printed Name Signature Date