



Pennsylvania FFA Foundation  
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# Learning by Doing Grant Reporting

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By receiving the grant funding, you're asking the Pennsylvania FFA Foundation to make an investment in Agriculture Education. If the following report is not submitted by May 1<sup>st</sup>, the School District/FFA Chapter will not be allocated funds in the next calendar year.

*Directions:* This report can be submitted in any format: Word, Google Docs, Etc.  
Simply email it to Sarah Sparks: [ssparks@paffafoundation.org](mailto:ssparks@paffafoundation.org)

1. Project Summary:
  - a. How did this project expand learning opportunities for agriculture education students/members?
  - b. How many students/members benefited from this project?
  - c. Share the successes of your project.
  - d. Share how the learning opportunity or project can be improved in the future.
2. Provide a Financial Summary
  - a. Amount Granted
  - b. Itemized Costs
  - c. Revenue, if generated
3. Provide 5 or more digital pictures of the project.
  - a. These photos will be used in a slideshow at the PA FFA State Convention.
  - b. Be sure some of the photos include you (or your students) with your project.

Reporting should be emailed to Sarah Sparks by May 1<sup>st</sup>: [ssparks@paffafoundation.org](mailto:ssparks@paffafoundation.org)