

Learning by Doing Grant

PENNSYLVANIA FFA FOUNDATION



WHAT IS A LEARNING BY DOING GRANT?

A Learning by Doing Grant provides funding to FFA members, FFA chapters and agricultural educators to **create, expand or enhance hands-on agricultural education and learning experiences.**

EXAMPLE PROJECTS

SAE PROJECTS | CLASSROOM TOOLS & EQUIPMENT
CURRICULUM | TEACHER PROFESSIONAL DEVELOPMENT

This grant help create **meaningful opportunities** while preparing the next generation of **agricultural leaders.**

DEADLINES

Applications Open: September 15

Applications Due: November 1

Grants Awarded: December 15

Reporting Due: May 1

Recognition: State Convention

GRANT MAXIMUM VALUES



FFA Members: \$1,000



FFA Chapters: \$1,000



Ag Educators: \$1,000

APPLY TODAY



[Learning by Doing
Grant Application](#)



NEED MORE INFO?



[Learning by Doing
Grant Information](#)



The Pennsylvania FFA Foundation believes agricultural education students should have the maximum opportunity to grow and succeed, leaving high school prepared for the world ahead.

Learning by Doing Grant

PENNSYLVANIA FFA FOUNDATION



APPLICATION RESOURCES AND REQUIREMENTS

☐ Application

- Click [HERE](#) to apply
- Opens **September 15**
- Due **November 1**

☐ Advisor Approval Form

- Click [HERE](#) to access the Advisor Approval Form
- This form is required for FFA member and local FFA chapter applicants. Agriculture educator/FFA advisor applicants are not required to complete this form.
- The completed form must be uploaded within the Learning by Doing Grant Application. **Failure to submit this form will result in disqualification.**

☐ Scoring Rubric

- Click [HERE](#) to view the Learning By Doing Grant Scoring Rubric

☐ Reporting Form

- Click [HERE](#) to access the Grant Reporting Form
- This form is required for grant recipient winners. The Grant Reporting Form is submitted after the supported project is completed.
- If a required report was not submitted for a Learning By Doing Grant received during the previous grant cycle, the applicant will be disqualified from consideration.
- Due **May 1**

☐ Donation Claim Form

- Click [HERE](#) to access the Donation Claim Form.
- Required only for grant recipients and must be completed **within 30 days** after grant funds are received.

☐ Project Examples

- Click [HERE](#) for grant ideas.

Learning by Doing Grant

PENNSYLVANIA FFA FOUNDATION



APPLICATION INFORMATION

APPLY HERE

The Learning By Doing Grant application collects applicant information, project details, funding requests and supporting materials needed for the Pennsylvania FFA Foundation to evaluate grant requests.

BEFORE YOU BEGIN

Before starting your application, please have the following information and materials ready:

- Applicant and FFA chapter/school information
- Advisor Approval Form, if applying as an FFA member or local FFA chapter
- Information about your participation in or support of Pennsylvania FFA Foundation activities
- Completed 1–2 page project proposal
- Project title
- Amount of grant funding requested
- Estimated total project cost
- Information about additional funding sources, if applicable

PROJECT PROPOSAL

Your 1–2 page project proposal must include:

- Project Title: Give your project a clear and descriptive title.
- Project Description: Describe what you plan to do, who will benefit from the project, and what you hope to accomplish.
- Hands-On Learning Impact: Explain the hands-on skills, knowledge, or experiences this project will provide, and how it will improve the agricultural education experience.
- Impact of Grant Funding: Explain how Learning By Doing Grant funding will help start, improve, or expand your project.
- Measurement of Success: Explain how you will determine whether the project is successful and what outcomes you hope to achieve.
- Long-Term Benefits: Describe how the learning opportunities or benefits of the project will continue beyond the grant period and how the project may be sustained in the future.
- Pictures and Graphics: Include relevant photos, graphics, diagrams, or other visuals that help illustrate your project.
- Itemized Budget: Provide a list of planned purchases and their estimated costs.

IMPORTANT — ANONYMOUS JUDGING

Do not include your name, FFA chapter name, school name, school district or other identifying information anywhere in your project proposal. Applications are reviewed using an anonymous judging process. Project proposals containing identifying information may be disqualified.

The Pennsylvania FFA Foundation believes agricultural education students should have the maximum opportunity to grow and succeed, leaving high school prepared for the world ahead.

Learning by Doing Grant

PENNSYLVANIA FFA FOUNDATION



REPORTING FORM

LEARNING BY DOING GRANT REPORTING FORM REQUIREMENTS

By receiving funding through a Learning By Doing Grant, recipients are accepting an investment from the Pennsylvania FFA Foundation to support hands-on agricultural education and learning experiences.

All grant recipients are required to submit a final report by **May 1**. If the required report is not submitted by May 1, the school district/FFA chapter **will not be eligible to receive Learning By Doing Grant funds during the next calendar year**

Before beginning the form, please review the requirements below and have all required information, financial details and photos ready to submit.

PROJECT SUMMARY

- How did this project expand learning opportunities for agricultural education students/members?
- How many students/members benefited from this project?
- What were the successes of your project?
- How could the learning opportunity or project be improved in the future?

FINANCIAL SUMMARY

- Amount Granted
- Itemized Project Costs
- Revenue Generated, if applicable

PROJECT PHOTOS

- Provide **five** or more digital photos of the completed project.
- These photos may be used by the Pennsylvania FFA Foundation to highlight Learning By Doing Grant projects, including in a slideshow at the Pennsylvania FFA Summer Convention.
- Please include photos showing you and/or your students actively participating in or working with the funded project.

SUBMIT YOUR REPORT

The final report must be submitted through the Learning By Doing Grant Reporting Form in Jotform.

CLICK HERE TO SUBMIT YOUR REPORT

The Pennsylvania FFA Foundation believes agricultural education students should have the maximum opportunity to grow and succeed, leaving high school prepared for the world ahead.

Learning by Doing Grant

PENNSYLVANIA FFA FOUNDATION



ADVISOR APPROVAL FORM

The Pennsylvania FFA Foundation believes agricultural education students should have the maximum opportunity to grow and succeed, leaving high school prepared for the world ahead. Learning By Doing Grants provide funding to FFA members, FFA chapters and agricultural educators to create, expand, or enhance hands-on agricultural education and learning experiences. Through this grant program, the Pennsylvania FFA Foundation invests in projects providing meaningful opportunities for students to develop skills, gain experience and learn by doing.

FFA member and local FFA chapter applicants must receive approval from his/her FFA advisor before submitting a Learning By Doing Grant application.

By signing below, I authorize the FFA member or local FFA chapter identified on this form to submit a Learning By Doing Grant application to the Pennsylvania FFA Foundation. I understand the proposed project and agree to provide guidance throughout the completion of the project.

APPLICANT INFORMATION

FFA Member Name (If Applicable): _____

FFA Chapter Name: _____

School Name: _____

ADVISOR APPROVAL

Agriculture Educator/FFA Advisor Name: _____

Agriculture Educator/FFA Advisor Signature: _____

Date: _____

Learning by Doing Grant

PENNSYLVANIA FFA FOUNDATION



SCORING RUBRIC PAGE 1

TOTAL SCORE: ____ / 30 POINTS

Rating Scale: Score each section using the 1–5 rating scale below.

5

EXCEEDS CRITERIA

Materially exceeds the criteria through a creative or innovative approach or provides clear added value.

4

GOOD

Meets all aspects of the criteria with a comprehensive, clear response and strong evidence of the ability to deliver the proposed project.

3

FAIR

Meets the majority of the criteria and provides adequate evidence of the ability to deliver the proposed project.

2

WEAK

Meets some aspects of the criteria but falls short in others, with limited evidence of the ability to deliver the proposed project.

1

UNACCEPTABLE

Does not meet the criteria, demonstrates a significant misunderstanding of the criteria or provides no response.

Judges should consider the completeness, clarity, and evidence provided when determining the appropriate rating.

Learning by Doing Grant

PENNSYLVANIA FFA FOUNDATION



SCORING RUBRIC PAGE 2

PROJECT PROPOSAL: ____ / 5

MULTIPLY BY 2 FOR FINAL SCORE: ____ / 10

- Is this a quality proposed project?
- Is there a clear description of the project plans?
- Are the benefits and intended beneficiaries clearly articulated?
- Is the importance and relevance of the proposed project clearly demonstrated?
- What is the degree of benefit to the member or student(s)?
- What is the range of anticipated outcomes?

MEASUREMENT OF SUCCESS: ____ / 5

- Will this funding create, expand or grow the project?
- Does the project seek a range of benefits?
- Does the project provide a measurement for success?
- Does the proposed project demonstrate a high level of impact?

LONG-TERM BENEFITS: ____ / 5

- Is there clear evidence of how the learning opportunities or benefits of the project will be sustained?
- Have future funding needs been considered?
- Is there a strategy or plan to fund and sustain the project after the grant period ends?

PROJECT COSTS: ____ / 5

- Is there a clear and concise budget with an itemized list of project costs?
- Are the proposed costs reasonable and appropriate for the project?
- Are management costs or overhead expenses reasonable?
- Have other funding sources been identified, if applicable?

FUNDING PRIORITIES: ____ / 5

- Does the proposal provide clear evidence that the project will meet at least one of the following funding priorities?
- Provide a hands-on learning experience for students or members
- Improve the agricultural education experience
- Help transform or enhance agricultural education curriculum

FOUNDATION SUPPORT BONUS: ____ / 1

- Award one bonus point if the applicant has participated in or supported at least one of the following Pennsylvania FFA Foundation activities:
- Participated in the Scholar Dollars program by volunteering at the Farm Show or Ag Progress Days food stand
- Wrote thank-you letters to Pennsylvania FFA Foundation sponsors or donors
- Helped secure or recommend a sponsor or supporter for a Foundation program
- Volunteered at the Pennsylvania FFA Foundation Golf Outing

FINAL SCORES

Project Proposal: ____ / 10

Measurement of Success: ____ / 5

Long-Term Benefits: ____ / 5

Project Costs: ____ / 5

Funding Priorities: ____ / 5

Foundation Support Bonus: ____ / 1

IMPORTANT

If a required report was not submitted for a Learning By Doing Grant received during the previous grant cycle, the applicant will be disqualified from consideration.

The Pennsylvania FFA Foundation believes agricultural education students should have the maximum opportunity to grow and succeed, leaving high school prepared for the world ahead.

Learning by Doing Grant

PENNSYLVANIA FFA FOUNDATION



DONATION CLAIM FORM

Learning By Doing Grant recipients must complete and return this form after receiving grant funds.

GRANT INFORMATION

Date: _____

FFA Chapter Name: _____

Check Payable To: _____

Check Number: _____

Grant Amount Received: \$_____

By signing below, I acknowledge receipt of the Learning By Doing Grant funds listed above from the Pennsylvania FFA Foundation.

Printed Name of Recipient: _____

Signature of Recipient: _____

RETURN INFORMATION

Please email this completed form to:

Sarah Sparks at ssparks@paffafoundation.org

OR

Mail this completed form to:

Sarah Sparks

Pennsylvania FFA Foundation

P.O. Box 157

East Berlin, PA 17316

IMPORTANT: This form must be returned within 30 days of receiving grant funds.